

RECORD OF PROCEEDINGS

**MINUTES OF A CONTINUED REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
HAVANA WATER AND SANITATION DISTRICT  
HELD  
NOVEMBER 28, 2017**

A continued meeting from the regular meeting on Wednesday, November 15, 2017, at 5:00 p.m., of the Board of Directors of the Havana Water and Sanitation District at 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado, was held on Tuesday, November 28th at 5:00pm. The meeting was open to the public.

**Attendance**

Board members in attendance:

Howard Buchalter  
Bernard F. Gehris  
Bill Kervin  
Dan Marks  
Richard G. Keene

Also in attendance:

Matt Urkoski & Patrick Shannon; CliftonLarsonAllen LLP  
Mark Klee; Tetra Tech  
Greg Sekera; Kennedy/Jenks Consultants  
Wade Wheatlake, Barney Fix, Eric Hein; Merrick & Company

**Call to Order**

Director Buchalter called to order the continuation of the November 15, 2017 Regular Meeting of the Havana Water and Sanitation District at 5:13 p.m. on November 28, 2017.

**Engineering  
Systems  
Consultant  
Interviews**

Mr. Sekera, of Kennedy/Jenks Consultants, presented the Kennedy/Jenks proposal to the Board and answered questions from the Board and consultants.

Mr. Wheatlake, Mr. Fix and Mr. Hines presented the Merrick & Company proposal to the Board and answered questions from the Board and consultants.

After hearing presentations from both firms, the Board discussed the qualifications and presentations of Kenney/Jenks and Merrick.

Following discussion, Director Kirven moved and Director Marks seconded a motion to approve the proposal submitted by Kennedy/Jenks Consultants. After vote, the motion failed.

After discussion, Director Buchalter moved and Director Keene seconded a motion to approve the proposal submitted by Merrick & Company. After vote, the motion failed.

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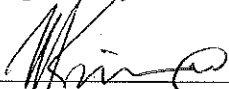
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Following further discussion, Director Buchalter moved and Director Kirven seconded a motion to approve the proposal submitted by Kennedy/Jenks Consultants. Upon vote, the motion passed unanimously.

**Adjournment**

There being no further business to come before the Board, upon a motion duly made by Director Keene, seconded by Director Buchalter and, upon vote, unanimously carried, the Board adjourned the meeting at 7:26 p.m.

Respectfully submitted,

  
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Secretary for the Meeting