

HAVANA WATER AND SANITATION DISTRICT

8390 E. Crescent Parkway
Greenwood Village, Colorado 80111
www.havanawsd.com

NOTICE AND AGENDA OF REGULAR MEETING

DATE: November 16, 2022
TIME: 5:00 p.m.
LOCATION: CliftonLarsonAllen LLP (Hybrid)
8390 E. Crescent Parkway, Ste. 300
Greenwood Village, Colorado 80111

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWNINDVhNmEtMjU5Yy00Y2Y5LWI4OGEtODk3ZGUyZjNmYjRl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

OR: Dial In: 1-720-547-5281 ID Code: 644 093 963#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Bernard F. Gehris	President	May, 2025
Steve Hellman	Treasurer	May, 2025
David Mohrhaus	Secretary	May, 2025
Timothy Duggan	Assistant Secretary	May 2023
Blake Hodges	Assistant Secretary	May 2023

1. ADMINISTRATIVE MATTERS

- A. Call to Order and Approval of Agenda.
- B. Confirm Quorum, Location of Meeting and Posting of Meeting Notices.
- C. Public Comments.
- D. Review and Consider Approval of September 21, 2022 Regular Meeting Minutes (enclosure).
- E. Authorize updates to the website to comply with new legislation.

- F. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

2. FINANCIAL MATTERS

- A. Review and Ratify Prior Claims (enclosure).
- B. Consider Approval of Directors' Fees.
- C. Review and Consider Acceptance of September 30, 2022 Unaudited Financial Statements and November 2022 Cash Position Schedule (enclosure).
- D. Consider Approval of Fiscal Focus Partners LLC Engagement Letter to Perform 2022 Audit (enclosure).
- E. Conduct Public Hearing to Consider Adoption of 2023 Budget.
 - 1. Consider Adoption of Resolution 2022-11-01, Adopting 2023 Budget, Appropriating Expenditures and Certifying Mill Levies (enclosures).
 - 2. Appointment of Board member to sign DLG-70 Certification of Mill Levies.

3. ENGINEERING MATTERS

- A. Update on Projects/Engineer Report (enclosure).

4. MANAGER MATTERS

- A. Discussion on Policy Related to the District's Payment of Fees Related to Customer Use of Online Bill Pay Service
- B. Review, Discuss and Accept Rate Study (enclosure).
- C. Consider Approval of CliftonLarsonAllen LLP Statements of Work (enclosure).
- D. Other.

5. LEGAL MATTERS

- A. AT& T Cell Tower Site Update
 - 1. Review and Consider Approval of 7th Amendment to the AT&T Lease Agreement (enclosure).
- B. Consider Approval of Resolution 2022-11-02 Annual Resolution (enclosure).

- C. Consider Approval of Resolution 2022-11-03, Calling May 2, 2023, Directors' Regular Election (enclosure).
 - 1. Consider Approval of Engagement of Community Resource Services of Colorado, LLC (to be distributed).
- D. Consider Approval of Resolution 2022-11-04 Regarding 2023 Schedule of Fees and Charges (enclosure)
- E. Other.

6. OTHER BUSINESS

- A. Confirm Quorum/Location for the January 18, 2023 Regular Board Meeting.

7. ADJOURNMENT