

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HAVANA WATER & SANITATION DISTRICT (THE “DISTRICT”)
HELD
JULY 20, 2022

A regular meeting of the Board of Directors of the Havana Water & Sanitation District (referred to hereafter as the “Board”) was convened on Wednesday, July 20, 2022, at 5:00 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 and virtually via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bernard F. Gehris, President
David Mohrhaus, Secretary
Steve Hellman, Treasurer
Blake Hodges, Assistant Secretary
Timothy Duggan, Assistant Secretary

Also In Attendance Were:

Lisa Johnson, Nic Carlson, Shauna D’Amato & Gigi Pangindian;
CliftonLarsonAllen LLP
Anna C. Wool; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy/Jenks Consultants
Andrew Rheem; Raftelis Financial Consultants, Inc.

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: Director Gehris called the meeting to order at 5:00 p.m.

Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the agenda as presented.

Confirm Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed, and the Board further noted that notice providing the time, date and video conference link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District’s boundaries.

Public Comments: None.

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May 18, 2022 Regular and June 8, 2022 Special Meeting Minutes: The Board reviewed the May 18, 2022 Regular and June 8, 2022 Special Meeting Minutes. Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the May 18, 2022 Regular and June 8, 2022 Special Meeting Minutes as presented.

FINANCIAL ITEMS

Prior Claims: Ms. Pangindian presented the prior claims to the Board and reported that the total is \$131,806.49. Following review, and upon a motion duly made by Director Hellman, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the prior claims as presented.

Directors' Fees: Ms. Pangindian reviewed the Directors' fees with the Board. Upon a motion duly made by President Gehris, seconded by Director Hellman and, upon vote, unanimously carried, the Board approved the Directors' Fees as presented.

May 31, 2022 Unaudited Financial Statements and July 2022 Cash Position: Ms. Pangindian presented the May 31, 2022 Unaudited Financial Statements and June Cash Position to the Board. Upon a motion duly made by Director Hellman, seconded by President Gehris and, upon vote, unanimously carried, the Board accepted the May 31, 2022 Unaudited Financial Statements and July 2022 Cash Position as presented.

2021 Audit: Ms. Pangindian reviewed the draft 2021 audited financial statements with the Board, noting that the audit is not yet complete. She requested that the Board consider approving a 60-day extension to file the 2021 Audit.

Following discussion, upon a motion duly made by Director Hellman, seconded by Director Gehris and, upon vote, unanimously carried, the Board approved filing a 60-day extension to file the 2021 Audit.

Other: None.

ENGINEERING MATTERS

Update on Projects/Engineer Report: Mr. Sekera presented his report to the Board. The Board discussed the information and accepted the report.

Other: None.

MANAGER ITEMS

Solid Waste Disposal Business Plan Updates: Mr. Carlson reviewed with the Board the Solid Waste Disposal Business Plan. The Board directed CLA to note in the RFP that only single family homes are included in the pilot program.

Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, Mr. Carlson was directed to

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publish the RFP in the newspaper and solicit proposals from interested parties.

Presentation of Raftelis Updated Rate Study Report: Mr. Rheem presented the updated Rate Study Report to the Board. Follow review and discussion, upon a motion duly made by Director Mohrhaus, seconded by Director Hellman, the Board determined the preferred approach is to implement all SFRE changes on January 1, 2023 as opposed to a phased-in approach over three years, with Director Gehris opposing and Director Duggan abstaining.

LEGAL MATTERS

Other: Ms. Wool provided an update to the Board regarding the AT&T leased site on South Cherry Creek Drive and recent inquiries concerning the INOVA development .

OTHER BUSINESS

Discuss Possible Change of Meeting Dates/Times: Following discussion, the Board determined to maintain the current meeting schedule.

Quorum for Next Meeting – September 21, 2022 at 5:00 p.m.: The Board confirmed a quorum for the September 21, 2022 meeting at 5:00 p.m., to be held via Microsoft Teams and at the offices of CliftonLarsonAllen LLP.

ADJOURNMENT

Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board adjourned the meeting at 7:35 p.m.

Respectfully submitted,

DocuSigned by:

Bernard Gehris

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Secretary for the Meeting