

HAVANA WATER & SANITATION DISTRICT

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.havanawsd.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 20, 2024

TIME: 5:00 p.m.

LOCATION: Hybrid Meeting

CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111

ACCESS: To attend via Microsoft Teams video conference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWQvZjgxNjMtM2QzNi00OTg5LTg0NmMtNTQ4NzJjMGQ0M2I1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone conference: Dial-In: 720-547-5281, Conference ID: 556 482 613#

Board of Directors

Bernard F. Gehris
Steve Hellman
David Mohrhaus
Timothy Duggan
Howard Buchalter

Office

President
Treasurer
Secretary
Assistant Secretary
Assistant Secretary

Term Expires

May, 2025
May, 2025
May, 2025
May, 2027
May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and Consider Approval of September 18, 2024 Regular Meeting Minutes (enclosure).
- F. Consider Approval of Directors' Fees.

II. FINANCIAL MATTERS

- A. Review and Consider Acceptance of September 30, 2024 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- B. Review and ratify approval of previous claims totaling \$483,452.15 (enclosure).
- C. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-11-01 to Adopt the 2025 Budget, Appropriate Sums of Money and Set Mill Levies (enclosures).
- D. Consider Approval of Engagement Letter with Fiscal Focus Partners LLC to prepare the 2024 Audit (to be distributed).

III. ENGINEERING MATTERS

- A. Review Engineering Report (enclosure).
- B. Update Regarding Lift Station #2 Electrical and Instrumentation Replacement Project.

IV. MANAGER MATTERS

- A. Consider approval of 2025 insurance renewal (public official's liability, general liability, workers' compensation, comprehensive crime. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and TCW Risk Management, and authorize membership in the Special District Association (enclosure).
- B. Review and Consider Approval of Proposal from NetCentric Technologies Inc. d/b/a/ Allyant Remediation Services and/or CommonLook for website document remediation services (enclosure).
- C. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).
- D. Review and Consider Approval of 2025 CliftonLarsonAllen LLP Statement(s) of Work (enclosure).

V. LEGAL MATTERS

- A. Consider Approval of Resolution No. 2024-11-02 Calling a Regular Election for Directors on May 6, 2025 (enclosure).
 - 1. Consider Approval of Engagement of Community Resource Services of Colorado, LLC (enclosure).

- B. Review and Consider Approval of Resolution No. 2024-11-03 Regarding 2025 Schedule of Fees & Charges (enclosure).
- C. Consider Approval of Resolution No. 2024-11-04 Annual Resolution (enclosure).
- D. Review and Consider Approval of Fourth Amendment to First Amended and Restated Engineering Consulting Services Agreement with Kennedy/Jenks (enclosure).
- E. Review and Consider Approval of the First Amendment to Contractor's Agreement for Operations, Maintenance & Repair Services with Ramey Environmental Compliance, Inc. (enclosure).
- F. Discussion and Consider Approval of Eighth Amendment to Option and Lease Agreement (SmartLink Antenna and Equipment Replacement) (enclosure).
- G. Update Regarding Certification of Delinquent Accounts.
- H. 2024 Legislative Memorandum (enclosure).
- I. Executive Session
 - 1. Executive Session pursuant to Sections 24-6-402(4)(a), 24-6-402(4)(b), and 24-6-402(4)(e), C.R.S. for the purposes of discussing a proposed new lease and collocation, receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations, and for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing counsel in connection with use of the Belleview Cell Tower by Dish Wireless.

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no remaining regular meetings in 2024.