

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HAVANA WATER & SANITATION DISTRICT (THE "DISTRICT")
HELD
MARCH 15, 2023

A regular meeting of the Board of Directors of the Havana Water & Sanitation District (referred to hereafter as the "Board") was convened on Wednesday, March 15, 2023, at 5:00 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 and virtually via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bernard F. Gehris, President
David Mohrhaus, Secretary
Steve Hellman, Treasurer
Timothy Duggan, Assistant Secretary

Also In Attendance Were:

Nic Carlson, Shauna D'Amato & Gigi Pangindian; CliftonLarsonAllen LLP
Anna Wool; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy/Jenks Consultants

ADMINISTRATIVE MATTERS

Call to Order: President Gehris called the meeting to order at 5:10 p.m.

Acceptance of Blake Hodges Resignation: The Board accepted the resignation of Blake Hodges from the Board.

Approval of Agenda:

Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the agenda as presented.

Confirm Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed, and the Board further noted that notice providing the time, date and video conference link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Public Comments: None.

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January 18, 2023 Regular Meeting Minutes: The Board reviewed the January 18, 2023 Regular Meeting Minutes. Upon a motion duly made by Director Mohrhaus, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the January 18, 2023 Regular Meeting Minutes as presented.

FINANCIAL ITEMS

Prior Claims: Ms. Pangindian presented the prior claims to the Board and reported that only the total of \$86,204.69 required approval, as the remaining amount was previously approved. Following review, and upon a motion duly made by Director Hellman, seconded by President Gehris and, upon vote, unanimously carried, the Board ratified approval of prior claims totaling \$86,204.69 as presented.

Directors' Fees: Ms. Pangindian reviewed the Directors' fees with the Board. Upon a motion duly made by President Gehris, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the Directors' fees as presented.

January 31, 2023 Unaudited Financial Statements and March 2023 Cash Position: Ms. Pangindian presented the January 31, 2023 Unaudited Financial Statements and March 2023 Cash Position to the Board. Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board accepted the January 31, 2023 Unaudited Financial Statements and March 2023 Cash Position as presented.

ENGINEERING MATTERS

Update on Projects/Engineer Report: Mr. Sekera presented his report to the Board. For the 2021 Pipe Rehabilitation Project, Mr. Sekera presented the contractor Granite InLiner's (now known as InLiner Solutions) Pay Estimate No. 7, for work completed in January and February in the amount of \$49,785. Upon a motion duly made by Director Mohrhaus, seconded by President Gehris and, upon vote, unanimously carried, the Board approved payment of \$49,785 for Pay Estimate No. 7.

Approval of InLiner Solutions Change Order No. 5 to Extend Contract Completion Date: Mr. Sekera review the Change Order with the Board. Upon a motion duly made by Director Mohrhaus, seconded by President Gehris and, upon vote, unanimously carried, the Board approved Change Order No. 5.

Thereafter, Mr. Sekera noted that InLiner Solutions emailed a new Change Order request for cost increases related to work done by subcontractors in August 2022. The Board discussed and directed Mr. Sekera to obtain more information and substantiation regarding the Change Order.

Update on Castlewood Water & Sanitation District (CWSD) Agreement Regarding Collection System: Not discussed.

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Other: Mr. Sekera discussed the odor control issue at Lift Station No. 1 and the contractor's proposal to pilot an ozone injection program to mitigate odor at no cost to the District. He will work with Attorney Wool on the preparation of a contract. President Gehris will sign for approval, subject to review.

MANAGER ITEMS

Other: None.

LEGAL MATTERS

Approval of Contractor's Agreement for Operations, Maintenance & Repair Services Relating to Havana Water and Sanitation District with Ramey Environmental Compliance, Inc.: Attorney Wool reviewed the agreement with the Board. Following review, upon a motion duly made by President Gehris, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the Contractor's Agreement for Operations, Maintenance & Repair Services Relating to Havana Water and Sanitation District with Ramey Environmental Compliance, Inc., as presented.

Update on AT&T Request to Amend Lease Agreement and Modify Site: Attorney Wool reviewed with the Board, and the Board directed Attorney Wool to continue working with AT&T on the agreement.

Election Update: Attorney Wool provided an update to the Board noting that the May 2, 2023 Election has been cancelled. She stated that Howard Buchalter and Tim Duggan were the only two candidates to submit self-nomination forms and will serve on the Board after oaths are taken and filed after the election date.

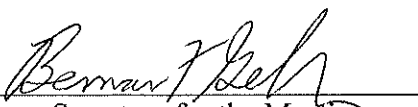
OTHER BUSINESS

Quorum for Next Meeting – May 17, 2023 at 5:00 p.m.: The Board confirmed a quorum for the May 17, 2023 meeting at 5:00 p.m., to be held via Microsoft Teams and at the offices of CliftonLarsonAllen LLP.

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board adjourned the meeting at 6:29 p.m.

Respectfully submitted,


Secretary for the Meeting