

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HAVANA WATER & SANITATION DISTRICT (THE “DISTRICT”)
HELD
SEPTEMBER 20, 2023

A regular meeting of the Board of Directors of the Havana Water & Sanitation District (referred to hereafter as the “Board”) was convened on Wednesday, September 20, 2023, at 5:00 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 and virtually via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bernard F. Gehris, President (via MS Teams)
David Mohrhaus, Secretary
Steve Hellman, Treasurer
Timothy Duggan, Assistant Secretary
Howard Buchalter, Assistant Secretary

Also In Attendance Were:

Nic Carlson, Ashley Heidt and Yelena Primachenko; CliftonLarsonAllen LLP
Karlie R. Ogden; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy/Jenks Consultants

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: Director Mohrhaus called the meeting to order at 5:05 p.m.

Upon a motion duly made by Director Buchalter, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the agenda as presented. Discussion followed regarding Proposition HH.

Confirm Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed, and the Board further noted that notice providing the time, date and video conference link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District’s boundaries.

Public Comments: None.

July 19, 2023 Regular Meeting Minutes: Upon a motion duly made by Director Hellman, seconded by Director Duggan, upon vote, unanimously carried, the Board approved the July 19, 2023 Regular Meeting Minutes.

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FINANCIAL ITEMS

Prior Claims: Ms. Primachenko presented the prior claims to the Board in the amount of \$414,635.93. Following review, and upon a motion duly made by Director, Hellman, seconded by Director Buchalter and, upon vote, unanimously carried, the Board ratified approval of prior claims totaling \$414,635.93 as presented.

Directors' Fees: Ms. Primachenko reviewed the Directors' fees with the Board. Upon a motion duly made by Director Buchalter, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the Directors' fees as presented.

July 31, 2023 Unaudited Financial Statements and September 2023 Cash Position: Ms. Primachenko presented the July 31, 2023 Unaudited Financial Statements and September 2023 Cash Position to the Board. Upon a motion duly made by Director Buchalter, seconded by Director Hellman and, upon vote, unanimously carried, the Board accepted the July 31, 2023 Unaudited Financial Statements and September 2023 Cash Position as presented.

ENGINEERING MATTERS

Update on Projects/Engineer Report: Mr. Sekera presented his report to the Board.

Approval of Pay Estimate No. 9 Final for the 2021 Sewer Rehabilitation Project: Mr. Sekera reviewed this Pay Estimate with the Board. Following review, upon a motion duly made by Director Mohrhaus, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved Pay Estimate No. 9 for the 2021 Sewer Rehabilitation Project, subject to holding payment until project is completed and advertised.

Memorandum Regarding Lift Station #2 Control and Electrical Equipment Assessment: Mr. Sekera reviewed with the Board noting that the generator is the oldest piece of equipment and recommends budgeting for a replacement next year. He stated there is a resident who lives behind the Lift Station and has complained about the noise and smoke and claims it has killed the trees between her property and the Lift Station. Discussion Followed, and the Board provided Mr. Sekera direction to include the replacement of the generator in his estimates for the 2024 Budget.

MANAGER MATTERS

None.

LEGAL MATTERS

Ratify Approval of Execution of Notices of Certification of Delinquent Accounts: Attorney Ogden reviewed the delinquent accounts with the Board. Following review, upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board ratified

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approval of the execution of notices of certification of delinquent accounts as presented.

Public Hearing for Delinquent Accounts Qualifying for Certification: There were no public presented, and no public hearing was required.

- **Approval of Resolution Certifying Delinquent Accounts to the Arapahoe County Treasurer Pursuant to Section 32-1-1101(1)(e), C.R.S.:** Attorney Ogden reviewed the resolution with the Board. Following review, upon a motion duly made by Director Hellman, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved Resolution Certifying Delinquent Accounts to the Arapahoe County Treasurer Pursuant to Section 32-1-1101(1)(e), C.R.S., as presented.

OTHER BUSINESS

Other: It was noted that Directors Buchalter and Mohrhaus have been working on the solid waste issue.

Director Hellman asked if a special meeting will need to be held if Proposition HH passes. Ms. Primachenko noted there should not be a need to hold a special meeting.

Quorum for Next Meeting – November 15, 2023 at 5:00 p.m.: The Board confirmed a quorum for the November 15, 2023 meeting at 5:00 p.m., to be held via Microsoft Teams and at the offices of CliftonLarsonAllen LLP.

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Buchalter, seconded by Director Duggan and, upon vote, unanimously carried, the Board adjourned the meeting at 6:25 p.m.

Respectfully submitted,

DocuSigned by:

David Mohrhaus

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Secretary for the Meeting

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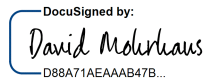
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David Mohrhaus

damohrhaus@gmail.com

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