

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HAVANA WATER & SANITATION DISTRICT (THE "DISTRICT")  
HELD  
JANUARY 17, 2024

A regular meeting of the Board of Directors of the Havana Water & Sanitation District (referred to hereafter as the "Board") was convened on Wednesday, November 15, 2023, at 5:00 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 and virtually via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

Bernard F. Gehris, President  
David Mohrhaus, Secretary  
Steve Hellman, Treasurer  
Timothy Duggan, Assistant Secretary  
Howard Buchalter, Assistant Secretary

Also In Attendance Were:

Nic Carlson, Ashley Heidt and Yelena Primachenko; CliftonLarsonAllen LLP  
Karl R. Ogden; Icenogle Seaver Pogue, P.C.  
Greg Sekera; Kennedy/Jenks Consultants  
Monalisa Young; Waste Connections

### ADMINISTRATIVE MATTERS

**Call to Order and Agenda:** Director Gehris called the meeting to order at 5:00 p.m. Following review of the Agenda, upon a motion duly made by Director Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the Agenda, as presented.

**Confirm Quorum, Location of Meeting and Posting of Meeting Notices:** A quorum was confirmed, and the Board further noted that notice providing the time, date and video conference link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxing electors within the District's boundaries.

**Public Comments:** None.

**November 15, 2023 Regular Meeting Minutes:** Upon a motion duly made by Director Hellman, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the November 15, 2023 Regular Meeting Minutes, as presented.

### FINANCIAL ITEMS

**Prior Claims:** Ms. Primachenko presented the prior claims to the Board. Following review, upon a motion duly made by Director Mohrhaus, seconded

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by Director Duggan and, upon vote, unanimously carried, the Board ratified approval of prior claims totaling \$169,666.18 plus a wire transfer in the amount of \$125,513.25, as presented.

**Directors' Fees:** Ms. Primachenko reviewed the Directors' fees with the Board. Upon a motion duly made by Director Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the Directors' fees, as presented.

**November 30, 2023 Unaudited Financial Statements and Cash Position Schedule:** Ms. Primachenko presented the November 30, 2023 Unaudited Financial Statements and Cash Position Schedule to the Board. Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board accepted the November 30, 2023 Unaudited Financial Statements and Cash Position Schedule, as presented.

### ENGINEERING MATTERS

**Projects/Engineer Report:** Mr. Sekera presented his report to the Board.

**Consider Award of Contract for 2023 Sewer Rehabilitation Project:** Mr. Sekera presented to the Board and recommended awarding the bid to Inliner Solutions in the amount of \$332,736.00. Following review and discussion, upon a motion duly made by Director Buchalter, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the Award of Contract for the 2023 Sewer Rehabilitation Project to Inliner Solutions in the amount of \$332,736.00, as presented.

**Consider Kennedy Jenks Engineering Proposal for Lift Station No. 2 Electrical and Control Equipment Improvements:** Mr. Sekera reviewed with the Board. Following review, upon a motion duly made by Director Gehris, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the Kennedy Jenks Engineering Proposal for Lift Station No. 2 Electrical and Control Equipment Improvements, as presented, subject to legal finalization.

### MANAGER MATTERS

None.

### LEGAL MATTERS

**Third Amendment to First Amended and Restated Engineering Consulting Services Agreement:** Attorney Ogden reviewed with the Board. Following review, upon a motion duly made by Director Gehris, seconded by Director Hellman and, upon vote, unanimously carried, the Board approved the Third Amendment to First Amended and Restated Engineering Consulting Services Agreement as presented.

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### DIRECTOR MATTERS

**Solid Waste Issue:** Director Buchalter provided some context and background information on the past attempts to collect proposals for solid waste collection. He noted he has been having some discussions with Ms. Young, Waste Connections, who noted they are interested. Director Mohrhaus noted that Waste Management stated they never received an RFP when they were sent out a couple of years ago. Director Buchalter would like to know what the administrative costs would be, and discussion ensued.


### OTHER BUSINESS

**Quorum/Location for the March 20, 2024 Meeting:** Quorum and the location was confirmed for the March 20, 2024 meeting.

### ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board adjourned the meeting at 6:38 p.m.

Respectfully submitted,

  
Secretary for the Meeting