

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HAVANA WATER & SANITATION DISTRICT (THE "DISTRICT")
HELD
MAY 17, 2023

A regular meeting of the Board of Directors of the Havana Water & Sanitation District (referred to hereafter as the "Board") was convened on Wednesday, May 17, 2023, at 5:00 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 and virtually via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bernard F. Gehris, President
David Mohrhaus, Secretary
Steve Hellman, Treasurer
Timothy Duggan, Assistant Secretary
Howard Buchalter, Assistant Secretary

Also In Attendance Were:

Nic Carlson, Shauna D'Amato, Yelena Primachenko, Sandy Brandenburger (MS Teams) & Gigi Pangindian (MS Teams); CliftonLarsonAllen LLP
Anna Wool; Icenogle Seaver Pogue, P.C. (MS Teams)
Greg Sekera; Kennedy/Jenks Consultants

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: President Gehris called the meeting to order at 5:04 p.m.

Upon a motion duly made by Director Hellman, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the agenda as presented.

Confirm Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed, and the Board further noted that notice providing the time, date and video conference link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Public Comments: None.

RECORD OF PROCEEDINGS

Election of Officers: Upon a motion duly made by Director Mohrhaus, seconded by Director Hellman and, upon vote, unanimously carried, the Board elected the following slate of officers:

President: Bernard F. Gehris
Treasurer: Steve Hellman
Secretary: David Mohrhaus
Asst. Secretary: Timothy Duggan
Asst. Secretary: Howard Buchalter

March 15, 2023 Regular Meeting Minutes: The Board reviewed the March 15, 2023 Regular Meeting Minutes. Upon a motion duly made by Director Hellman, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved the March 15, 2023 Regular Meeting Minutes as presented.

FINANCIAL ITEMS

Prior Claims: Ms. Primachenko presented the prior claims to the Board in the amount of \$171,725.41. Following review, and upon a motion duly made by Director Hellman, seconded by Director Duggan and, upon vote, unanimously carried, the Board ratified approval of prior claims totaling \$171,725.41 as presented.

Directors' Fees: Ms. Primachenko reviewed the Directors' fees with the Board. Upon a motion duly made by Director Buchalter, seconded by Director Hellman and, upon vote, unanimously carried, the Board approved the Directors' fees as presented.

March 31, 2023 Unaudited Financial Statements and May 2023 Cash Position: Ms. Primachenko presented the March 31, 2023 Unaudited Financial Statements and May 2023 Cash Position to the Board. Upon a motion duly made by President Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board accepted the March 31, 2023 Unaudited Financial Statements and May 2023 Cash Position as presented.

ENGINEERING MATTERS

Update on Projects/Engineer Report: Mr. Sekera presented his report to the Board. The Board discussed the proposed Granite Inliner Change Order and provided Mr. Sekera direction for further negotiations and requested he provide a formal change order at the July meeting.

Approval of Change Order No. 6 to Extend Granite Inliner, LLC Contract: Mr. Sekera reviewed this Change Order with the Board. Upon a motion duly made by President Gehris, seconded by Director Duggan and, upon vote, unanimously carried, the Board approved Change Order No. 6 to extend the Granite Inliner, LLC contract.

RECORD OF PROCEEDINGS

Approval of Proposal to Pilot an Ozone Injection Program to Mitigate Oder at Lift Station No. 1: Upon a motion duly made by President Gehris, seconded by Director Mohrhaus and, upon vote, unanimously carried, the Board approved the Proposal to Pilot an Ozone Injection Program to Mitigate Oder at Lift Station No. 1 including electrical fees, and directed execution of an agreement with Elevated Restoration Services regarding the same.

MANAGER ITEMS

None.

LEGAL MATTERS

Approval of 8th Amendment to the AT&T Lease Agreement: Attorney Wool reviewed the agreement with the Board. Following review, upon a motion duly made by President Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the 8th Amendment to the AT&T Lease Agreement, as presented.

OTHER BUSINESS

Quorum for Next Meeting – July 19, 2023 at 5:00 p.m.: The Board confirmed a quorum for the July 19, 2023 meeting at 5:00 p.m., to be held via Microsoft Teams and at the offices of CliftonLarsonAllen LLP.

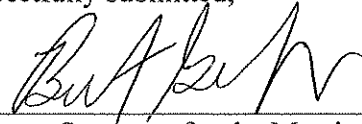
Other: Director Buchalter stated he would like to review the solid waste proposal to see if there is anything that may be worth bringing back to the Board over the next 3-6 months. Directors Buchalter and Mohrhaus volunteered to research the proposal.

Mr. Carlson stated he will schedule a meeting to review the notes and RFP with Directors Buchalter and Mohrhaus.

ADJOURNMENT

There being no further business to come before the Board, President Gehris adjourned the meeting at 6:43 p.m.

Respectfully submitted,



Secretary for the Meeting