

RECORD OF PROCEEDINGS

**MINUTES OF A CONTINUED SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
HAVANA WATER AND SANITATION DISTRICT
HELD
July 29, 2020**

A continued special meeting of the Board of Directors of the Havana Water and Sanitation District was duly held on Wednesday, July 29, 2020, at 5:00 p.m., via conference call. The meeting was open to the public.

Attendance

Board members in attendance:

Bernard F. Gehris
Howard Buchalter
Richard G. Keene

Also in attendance:

Lisa Johnson; CliftonLarsonAllen LLP
Tamara Seaver; Icenogle Seaver Pogue, P.C.

Mark Henning; Board Candidate
Timothy Duggan; Board Candidate
Christian Dougherty; Board Candidate
David Roll; Board Candidate
Steve Hellman; Board Candidate

**Call to Order/
Agenda**

Director Gehris called the meeting to order at 5:06 p.m.

Director Buchalter requested to amend the agenda to allow Mr. Steve Hellman to introduce himself and present his interest in serving on the Board of Directors, followed by a vote to appoint two candidates to fill the vacant positions. Ms. Johnson requested to amend the agenda to include the approval of the revised November 20, 2019 meeting minutes.

Following discussion, upon a motion duly made by Director Buchalter, seconded by Director Keene and, upon vote, the Board approved the agenda, subject to the requested amendments.

**Public
Comments**

Mr. Steve Hellman introduced himself and explained his interest in serving on the Board of Directors.

The Board inquired as to whether the candidates would be willing to leave the call, allowing for discussion regarding candidate qualifications and interest among the current Board members, rejoining the meeting at 5:45 p.m. for a final decision. Ms. Seaver advised that the candidates were not required to leave the call, as the meeting was open to the public. Director Gehris emphasized Ms. Seaver's comments. Thereafter, all candidates voluntarily left the meeting at 5:15 p.m.

RECORD OF PROCEEDINGS

Discussion ensued among the Board regarding the process to nominate candidates and to share thoughts on strengths of each candidate being considered.

The Board candidates rejoined the call at 5:45 p.m.

Director Buchalter nominated Mr. Mark Henning and Mr. David Roll. Director Keene seconded the nomination of Mr. Mark Henning and nominated Mr. Steve Hellman. Director Gehris seconded the nomination of Mr. Steve Hellman and nominated Mr. Tim Duggan.

Upon a motion duly made by Director Buchalter, seconded by Director Keene and, upon vote, unanimously carried, the Board approved the appointment of Mr. Mark Henning to the Board of Directors.

Upon a motion duly made by Director Gehris, seconded by Director Buchalter and, upon vote, unanimously carried the Board approved the appointment of Mr. Steve Hellman to the Board of Directors.

**Administer Oath
of
Office/Election
of Officers**

Ms. Seaver noted that the oaths would be administered within 30 days, pursuant to legal requirements and deadlines. The election of officers was deferred.

Legal Matters

None.

Manager Items

Discussion regarding Solid Waste Disposal Services (“SWDS”)

Ms. Johnson provided an update on SWDS to the Board, noting she spoke with Mr. Urkoski regarding an estimate of management fees to conduct the research related to potentially offering such services to the residents of the District. CLA will conduct the research at a fixed hourly rate of \$130 per hour and estimated the total cost to be \$15,000 to \$25,000 to complete sufficient research.

Additionally, Ms. Johnson updated the Board on a discussion she had with the City of Greenwood Village regarding providing SWDS to residents, to which the city provides the same services. A representative from the city indicated that they would continue open discussions regarding this topic.

Lastly, Ms. Johnson summarized a meeting she attended with members of the Cherry Creek Vista South HOA regarding their request for SWDS. Cherry Creek Vista South HOA will provide information on a range of current fees that residents are paying as well as a list of what services they would be interested in receiving.

Director Gehris requested Ms. Johnson forward correspondence with Cherry Creek Vista South HOA, to the Board, once received.

The Board asked Ms. Seaver to research whether the District could mandate the imposition and collection of fees for SWDS to residents, should they move

RECORD OF PROCEEDINGS

forward with a contract for such services. Ms. Seaver will perform the research and provide this information at the September Board meeting.

The Board deferred further action until the September 16, 2020 Board Meeting.

Other

Upon a motion duly made by Director Gehris, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the revised November 20, 2019 Meeting Minutes.

Other Business

Confirm Quorum for the Wednesday, September 16, 2020 Regular Board Meeting

The Board confirmed quorum for the September 16, 2020 Regular Meeting.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:26 p.m.

Respectfully submitted,

DocuSigned by:

Howard Buchalter

470E523020EF454...

Secretary for the Meeting